

## **BLUEWATER SHORELINE RESIDENTS' ASSOCIATION -- PRIVACY POLICY**

The Bluewater Shoreline Residents' Association is committed to protecting your privacy and your personal information.

### **BSRA's Commitment to Security**

Your personal information is accessible only by individuals designated to distribute relevant information pertaining to the unique needs of the shoreline residents. All information is protected by means of a password or locked file.

### **Personal Information that BSRA may collect**

BSRA collects the following types of personal information: names, postal and email addresses, phone and facsimile numbers where necessary only for the purposes of communicating about shoreline issues.

On occasion BSRA may gather personal information related to a specific issue where you may choose to give personal information on a voluntary basis. No information will be gathered on any individual known to be under the age of sixteen.

### **How BSRA may use personal information**

Unless you consent, BSRA will use your personal information for the purpose for which it was submitted, such as a request to receive the BSRA Bulletin or BSRA Newsletter or to receive notices of health, safety and security issues of concern to residents of the shoreline. At any time, you can add or remove your name from our mailing list by using the subscribe and unsubscribe facility on our email to you or by contacting us at: [www.bsra.ca/email](http://www.bsra.ca/email). If you are changing your email address, unsubscribe and then subscribe again.

### **How your information may be shared**

If any of your comments are used in the BSRA Newsletter or Bulletin, you will be asked to complete a release allowing your comments to be used. Your personal information (i.e. email address or phone number, if given) will not be shared, sold or rented to any other company.

### **Help us keep your personal information accurate**

If your personal information changes or you would like to review the personal information we have on file, please email us with your new information or your review request at: [www.bsra.ca/email](http://www.bsra.ca/email)

### **Computer tracking and cookies**

Our web site is not set up to track, collect or distribute personal information not entered by its visitors. Our site logs do generate certain kinds of non-identifying information such as usage data, number of hits and visits to our site. This data is used for internal purposes to provide better service to our users. The statistics contain no personal information and cannot be used by others to gather such information.

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