

Checklist for Applications for Shore Protection

Applications for shore protection works shall include the following information. Please check that your application includes the following information. When complete, sign and date this checklist and submit it along with your application package to the Ausable Bayfield Conservation Authority for review. Please refer to the ABCA's information document on making an application for shore protection works for additional detail.

Application Form

- A completed and signed application form signed by both contractor and landowner must be submitted. There must be a completed application for each property affected.
- Letter of Authorization from landowner where authorised agent is seeking permit

Application Fee

- Application fees

Drawings / Plans

- A scaled and dimensioned plan and profile view of the work site which clearly and accurately shows all of the following:
 - a.) property identification
 - b.) property boundaries
 - c.) existing site conditions, including the location of the toe of the lake bank, any existing shore protection, any neighbouring shore protection, stairs decks, structures etc.
 - d.) clear information regarding the design, location and dimensions of the proposed shore protection
 - e.) clear information on how the proposed protection is to be tied into neighbouring protection - if any exists
 - f.) dimensions clearly showing the location and extent of the wall in relation to property lines, existing shore protection, existing toe of the slope etc.
 - g.) the proposed protection is to be clearly shown (and dimensioned to) in relation to permanent existing features which are not subject to disturbance during construction - such as property boundaries.
 - rocks and trees are subject to movement and removal and are not suitable features
 - h.) a clear statement indicating that any material, used in the construction and backfilling of the protection, is to be imported to the site and not sourced on site - NO sand or rock is to be removed from the beach and used in the construction of the protection
 - i.) title block showing the date of the drawing or last drawing revision

Supporting Information

- A clear statement indicating that any material used in the construction and backfilling of the protection is to be imported to the site and not sourced on site - **NO sand or rock removal from the beach is permitted.**
- The means of access for machinery and materials to the proposed site - any crossing of private property will require permission of the affected landowners.
- The Authority may require detailed technical review of a proposal. This may include a coastal engineer's and / or and geotechnical engineer's review. Please be aware that any such review will be undertaken at the expense of the applicant.

Signature of Applicant

Date

If you have any questions regarding the ABCA's application requirements or its review process please contact the ABCA.